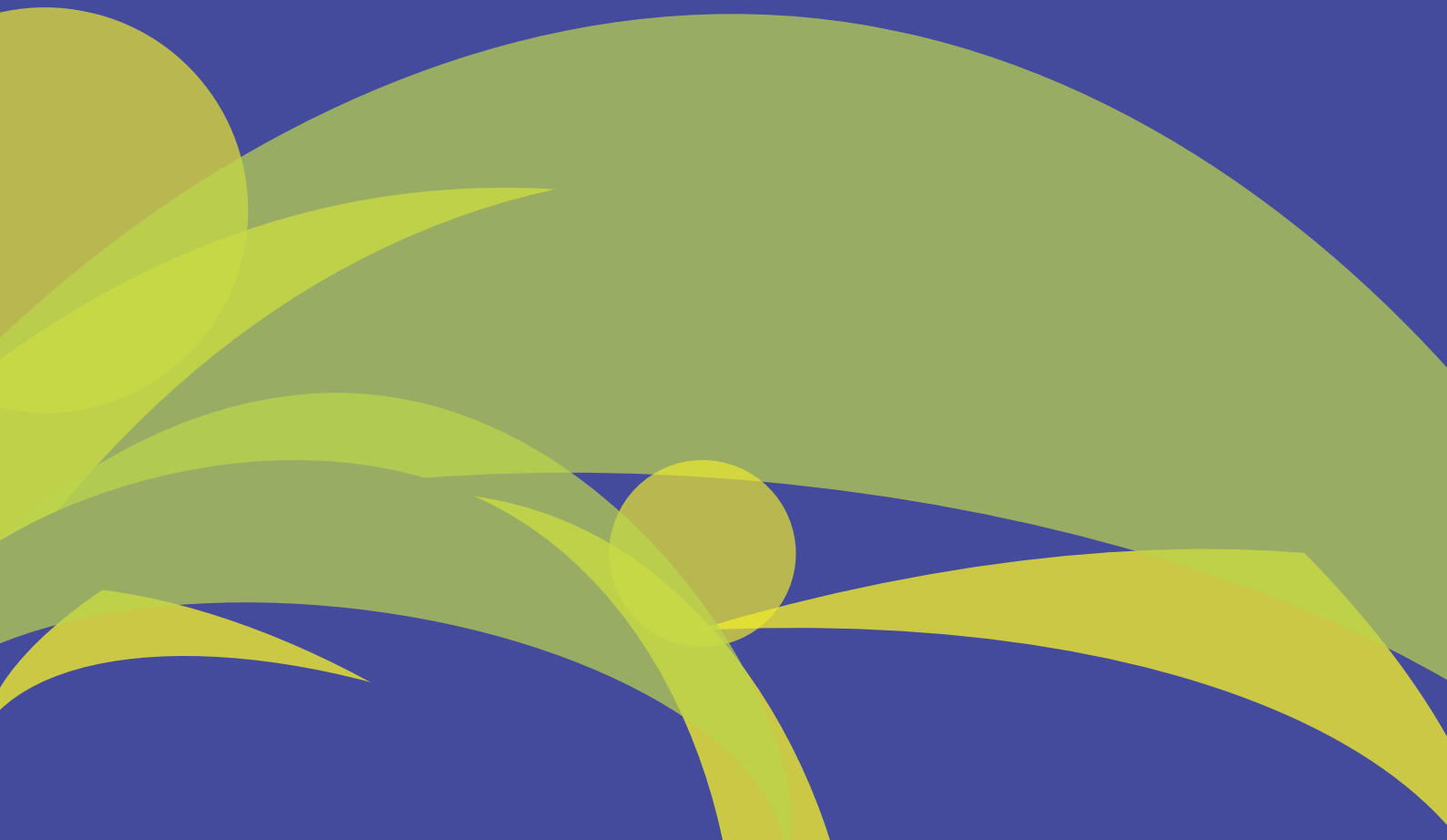




FINANCIAL COUNSELLORS'
ASSOCIATION OF NSW INC

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Annual Report 2019-2020



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THE FINANCIAL COUNSELLORS' ASSOCIATION OF NSW ACKNOWLEDGES THE TRADITIONAL OWNERS, CUSTODIANS AND ELDERS OF THE LANDS ACROSS AUSTRALIA AND PARTICULARLY THE GADIGAL PEOPLE OF THE EORA NATION, PAST AND PRESENT, ON WHOSE TRADITIONAL LAND THE FINANCIAL COUNSELLORS' ASSOCIATION OF NSW OFFICE IS SITUATED.

FCAN Chair's Message

Well what a year it's been! We started it by many of us driving through bushfires to attend the conference in Tamworth; held there to assist the area so ravaged by drought.

The bushfires continued, the drought broke in most areas – hopefully Broken Hill and surrounds are doing better now after more recent rain – and then came a pandemic which has left us all wondering what the imminent future holds.

When the bushfires came in northern NSW FCAN had already set about forming a Disaster Committee as part of our strategic plan, to look at how best to respond. By the time the South Coast fires came that committee had the plan ready to action, working with agencies in the area and making sure that areas where there were no financial counsellors received help to bring people in.

The Disaster committee is just one of those managed by the Board. Some of the others are:- the Creditor Liaison committee, Membership standards committee, Supervision review committee and Profile building committee. All these committees work hard behind the scenes for members. As chair I have encouraged the Board to work closely with FCA who has been able to build the profile of our profession nationally and we are continuing on with that work in building the profession in NSW. More people understand now that there are financial counsellors; we need to continue in this direction to also make sure that we are recognised for how we can help.

Another of the things I have wanted to do and this Board has made a start on is to increase the professionalism of our membership. This is being done by providing good quality CPD opportunities, liaising regularly with agency managers and overhauling some of the ways things have been done for many years which can be done better.

We conducted a Stress and Burnout report to look at how financial counsellors were managing with what we know have become heavy workloads with complex presentations. We discovered that although our dedicated financial counsellors worked more hours than what they were paid for, that by and large they were well supported by their managers and in their supervision. FCAN takes pride in holding our financial counsellors to more exacting standards than the other states as we can see that the results are there not only for our clients but for our members' professionalism and wellbeing.

In looking at this support we also commissioned a report about payrates which will be finalised shortly.

FCAN has also been actively involved in the Stop the Debt Trap campaign which looks as though there might finally be some movement on legislation regarding the Small Amount Credit Contracts. We were also involved in providing a submission to the Senate inquiry of Centrelink's compliance program (Robodebt) the result of which has been to refund millions of dollars.

I end now with saying although this has been a year like no other, the FCAN Board has been working behind the scenes to support you and the wonderful work you engage in each day; in fact the new mission statement adopted this year is – to support, sustain and enhance the profession.

Warm regards



Pauline Smith
FCAN Chair

Board of Directors

Pauline Smith (Chair)

Occupation: Financial Counsellor, Kempsey Neighbourhood Centre's Mid North Coast Financial Counselling Service.

Pauline, Chair for the past year, joined the Board in 2016 and has been a Financial Counsellor for 21 years working in the Taree area of the Mid-North coast. She is a Team leader and supervisor of an experienced team of 9 servicing the area from the Great Lakes in the south, to Grafton in the north. She is the Consumer Advisory panel FCA representative and on the Super Consumer's policy reference Committee. Prior to becoming a financial counsellor Pauline worked in the Public Relations industry for a variety of not for profit organisations.

Kylie Holford (Deputy Chair)

Occupation: Financial Counsellor, Lifeline Central West

Kylie has worked as a Financial Counsellor with Lifeline since 2014 and is also employed by ICAN Learn as a trainer for the Diploma of Financial Counselling. Kylie joined the Board in 2017. Kylie was previously employed in the job services and disability support sectors and is passionate about helping people experiencing hardship. Kylie is a Director on the Financial Counselling Australia Board.

Robert Benton

Occupation: Financial Counsellor, Uniting Dubbo

Rob joined the FCAN Board in 2015 and has been a Financial Counsellor since 2009, working for Lifeline Central West, Salvation Army Moneycare and more recently on the National Debt Helpline in Dubbo for Uniting. Rob has worked in the Finance industry for over 40 years, has owned a business and been an active board member in service clubs, a chamber of commerce & NGO's, such as Royal Far West, NALAG & a neighbourhood centre. Additionally, as a Gambling Counsellor he was an active representative on various industry reference and working groups.

Geoff Cornwall

Occupation: Financial Counsellor, Uniting Nowra

Geoff has been employed as a Financial Counsellor since 2013 by Lifeline Macarthur and Wesley Mission. He currently works at Uniting and provides supervision to two financial counsellors. He is also a casual employee of the Smith Family providing accredited VET Financial Literacy to year 10 High School students. Prior to this he was employed as a senior manager in the port sector and served on Boards and committees. Geoff holds post graduate qualifications, TAE40116 and AICD qualifications.

Jennifer Daley

Occupation: Aboriginal Financial Literacy Worker and Financial Counsellor, CatholicCare Willcannia-Forbes

Jennifer is a proud Aboriginal and Torres Strait Islander woman from Western NSW and has worked for CatholicCare (previously known as Centacare) since 2009. Jennifer is based in Broken Hill and outreaches to Menindee, Wilcannia, then by phone to White Cliffs and Dareton, Wentworth Coonamble, Coonabarabran, Bourke, Brewarrina, Lighten ridge, Nyngan, Cobar. Over the past three years Jennifer has chaired the FCAN ATSI Connection Network.

Vanessa Emery

Occupation: Financial Counsellor, Wesley Mission Financial Counselling

Vanessa commenced her Financial Counselling career in 2013 with UCMH Counselling Services, Parramatta Mission and more recently with Wesley Mission. Vanessa has assisted people impacted by gambling and vulnerable and homeless people. Vanessa is an accredited Mental Health First Aid Trainer and has held previous roles as a Lifeline Crisis Supporter and in the finance industry.

Maria Hatch

Occupation: Financial Counsellor and Manager of Financial Counselling Hunter Valley Project Inc.

Maria has worked as a Financial Counsellor for 29 years and has managed Financial Counselling Hunter Valley Project Inc. since 1994. Maria has organised the Hunter FCAN member meetings since 1994 and over the last ten or so years has served terms as an FCAN Board member and Director. Maria has also been an active board member of Maitland Neighbourhood Centre and has sat on various other boards over her years as a Financial Counsellor. Prior to this Maria worked with women and children in crisis.

Tracey Iskra**Occupation: Financial Counsellor, Illawarra Legal Centre Inc.**

Tracey has been a financial counsellor since 2013. She has worked as a solicitor in a large national law firm, a small firm and within a community legal centre, as a barrister in sole practice and as a sessional teacher in a university law faculty. For many years, Tracey's legal work had an emphasis on banking and finance litigation and insolvency. Among other positions, Tracey has been an elected alderman (later councillor) of a large city council and served as a board member of an area health service.

Matthew Lyster, Independent Co-opted Director

Matt is a Legal Aid NSW solicitor based at the Newcastle Legal Aid office. Matt's role has both a client advocacy and systemic change focus. This unique role allows Matt to directly advocate for vulnerable clients through outreach and case work while working to achieve systemic change through partnerships with regulators, other advocates and community stakeholders. Although commencing his legal career with an elite corporate law firm, Matt's passion for social justice soon prevailed and prior to his role with Legal Aid NSW, Matt was a lawyer at the remote Far West Community Legal Centre in Broken Hill. Matt also sits on the oversight committee of the National Hardship Register as a consumer advocate.

David Ross, Independent Co-opted Director

David's career has encompassed executive and board appointments in sales management and general management in companies operating in sectors including information technology, private education and distribution. He has had experience as a Managing Director and as a board member of a public company listed on the Australian Stock Exchange. David was a Fellow of the Australian Institute of Company Directors (FAICD) and remains a director of his private company. David has recent experience as a volunteer Financial Counsellor, assisted FCAN as its interim EO in 2015, and prior to that as a volunteer Lifeline telephone counsellor.

Incoming Directors**Tony Cameron****Occupation: Financial Counsellor, Central Coast Region Financial Counselling Service**

Tony has worked as a financial counsellor in Central Coast, Hunter and Sydney services for the past 10 years. Prior to this he worked in the community sector in direct support, referral and advocacy roles in family and community organisations in Port Stephens and Hunter areas. Tony holds qualifications in Aboriginal and Family Community Counselling and in Small Business.

Rovind Kant**Occupation: Financial Counsellor, Salvation Army Moneycare**

Rovind transitioned to the financial counselling sector 10 years ago, initially with CatholicCare in Northern Territory. His background prior to financial counselling was in finance, insurance, mortgages, business and engineering. He has served on boards of other not for profit charity organizations for the past 16 years and is passionate about social justice within the financial counselling framework. He has worked at Salvation Army Moneycare since 2013 where he assumes financial counselling, supervision and leadership responsibilities.



FCAN Directors 2019: (l to r) Jo Parker (Executive Officer), Maria Hatch, Geoff Cornwall, Rob Benton, Jennifer Daley, (front) Kylie Halford, Pauline Smith, Jennifer Daley, (absent) Tracey Iskra, Matthew Lyster, David Ross

Directors' Report

The directors present this report on Financial Counsellors' Association of NSW Inc for the financial year ended 30 June 2020.

BOARD OF DIRECTORS

The names of each person who has been a director during the year and to the date of this report, unless otherwise stated, are:

Directors	Position	BOARD MEETINGS	
		No. Eligible to attend	No. Attended
Pauline Smith	Chair (appointed 10/9/19)	10	10
Kylie Holford	Deputy Chair (appointed 10/9/19)	10	9
Robert Benton		10	9
Geoff Cornwall (appointed 10/9/19, retired 28/8/20)	Treasurer (appointed 10/9/19)	8	8
Jennifer Daley		10	9
Vanessa Emery		10	10
Maria Hatch	Membership Secretary (appointed 10/9/19)	10	10
Tracey Iskra (appointed 10/9/19)		8	8
Matthew Lyster (retired 19/6/20)	Co-opted Director	9	9
David Ross	Co-opted Director	10	10

The FCAN Constitution requires that The Board must meet, either in person or by telephone, at least four (4) times in each period of twelve (12) months.

The FCAN Constitution requires that at each annual general meeting 50% of the Elected Directors are subject to retirement by rotation. A retiring Director is eligible for re-election if their continuous term of office does not exceed six years.

PUBLIC OFFICER

Jo Parker holds the position of Public Officer.

PRINCIPAL ACTIVITIES

FCAN is registered with the Australian Charities and Not-for-profit Commission (ACNC) as a Public Benevolent Institution.

The objectives of FCAN are to ensure that:

- Financial Counsellors in NSW are supported to comply with best practice;
- the financial counselling sector has secure, stable and sustainable funding;
- financial counselling has a high profile;
- vulnerable consumers have an effective voice;
- the Association is a strong, adaptive organisation that is valued by members, government and other stakeholders.

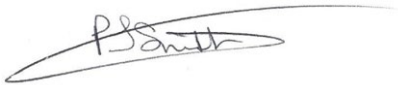
LIMITATION OF MEMBERS LIABILITY

The liability of a member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association.

AUDITOR'S INDEPENDENCE DECLARATION

The auditor's independence declaration for the year ended 30 June 2019 has been received and is included in the financial report.

The directors' report is signed in accordance with a resolution of the Board of Directors.



PAULINE SMITH
CHAIR



KYLIE HOLFORD
DEPUTY CHAIR

Signed in Sydney, this 21st day of October 2020.

Financial Counsellors' Association of NSW

ABN 71 720 817 858

Financial Statements
For the Year Ended 30 June 2020

**Financial Counsellor's Association of NSW Inc
Management Committee Members' Report
For the Financial Year Ended 30 June 2020**

Management Committee Members

The names of the members of the management committee and responsible persons in office since the start of the financial year to the date of this report are available by contacting the organisation or at the Australian Charities and Not-for-profits Commission Charity Register subject to valid reasons for this information being withheld.

Review of operations and principal activities

The organisation was incorporated in 1989 as a not-for-profit association and supports, enhances & sustains the financial counselling profession. There have been no significant changes in the nature of the organisation's operations or activities during the year.

Significant changes in the state of affairs

There have been no significant changes in the state of affairs of the organisation during the year.

Operating result

For the year ended 30 June 2020 the result was a surplus of \$18,672 compared to a surplus of \$29,731 for 2019.

Events arising since the end of the reporting period

No matters or circumstances have arisen since the end of the financial year that significantly affected or may significantly affect the organisation's operations, the result of those operations or the organisations state of affairs in future financial years.

Future developments

The management committee members believe it would be prejudicial to the interest of the organisation to disclose information relating to potential developments.

Environmental legislation

The organisation's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

Dividends

The organisation is a non-profit organisation and the Constitution prohibits the payment of dividends.

Management Committee Member benefits

No management committee member has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the organisation or related body organisation with a management committee member. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by a management committee member shown in the organisation's accounts, or the salary of an employee of the organisation or a related organisation.

**Financial Counsellors' Association of NSW Inc
Management Committee Members' Report
For the Financial Year Ended 30 June 2020**

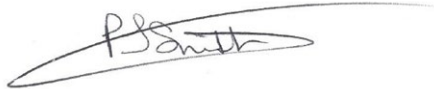
Proceedings on behalf of the organisation

No person has applied for leave of court to bring proceedings on behalf of the organisation or intervene in any proceedings to which the organisation is a party for the purpose of taking responsibility on behalf of the organisation for all or any part of those proceedings. The organisation was not party to any such proceedings during the year.

Auditor's independence declaration

A copy of the auditor's independence declaration as required under section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* follows this report.

Signed in accordance with a resolution of the Management Committee:



Name: Pauline Smith
Position: Chairperson
Date: 1 September 2020
Location: Sydney



Name: Kylie Holford
Position: Deputy Chairperson
Date: 1 September 2020
Location: Sydney

DAVID A. BEDDOE

BCom(UoN), LLM/LP(UTS), MPH(Syd)

SOLICITOR AND BARRISTER

CERTIFIED PRACTISING ACCOUNTANT

P: 1 Main Road Edgeworth NSW 2285

M: 0491 066 234

E: david.beddoe@icloud.com

**Financial Counsellors' Association of NSW Inc
Auditor's Independence Declaration to the Management Committee of Financial
Counsellors' Association of NSW Inc
For the Financial Year Ended 30 June 2020**

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, as lead auditor for the review of Financial Counsellors' Association of NSW Inc for the year ended 30 June 2020, I declare that, to the best of my knowledge and belief, there have been:

- a) No contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the review; and
- b) No contraventions of any application code of professional conduct in relation to the review.



D A Beddoe

Auditor

27 August 2020

FINANCIAL COUNSELLORS' ASSOCIATION OF NSW INC**STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2020**

	<u>2020</u>	<u>2019</u>
ACCUMULATED FUNDS AS AT 01 JULY 19	\$ 801,985.44	\$ 772,254.21
ADD: RESULT FOR THE PERIOD	\$ 18,672.85	\$ 29,731.23
	<u>\$ 820,658.29</u>	<u>\$ 801,985.44</u>
 <i>THESE FUNDS ARE REPRESENTED BY:</i>		
CURRENT ASSETS		
BOND ON PREMISES	\$ 500.00	\$ 500.00
OPERATING ACCOUNTS	\$ 363,572.31	\$ 291,319.66
INVESTMENT ACCOUNTS	\$ 747,187.02	\$ 704,966.50
PETTY CASH	\$ 299.70	\$ 655.75
PREPAYMENTS	\$ 5,068.55	\$ 15,282.69
TRADE DEBTORS	\$ 12,044.66	\$ 26,769.00
TOTAL CURRENT ASSETS	<u>\$ 1,128,672.24</u>	<u>\$ 1,039,493.60</u>
 CURRENT LIABILITIES		
ACCRUED EXPENSES	\$ 687.45	\$ 6,821.75
ANNUAL LEAVE PROVISION	\$ 12,537.78	\$ 7,023.91
AUDIT FEE PAYABLE	\$ 5,000.00	\$ 5,000.00
BAS CLEARING ACCOUNT	\$ -	\$ (6,015.72)
CONFERENCE FEES IN ADVANCE	\$ -	\$ 33,463.81
CONFERENCE SPONSORSHIP IN ADVANCE	\$ -	\$ 59,409.09
CREDIT CARD PAYABLE	\$ 2,411.58	\$ 2,712.63
FUNDS IN ADVANCE	\$ 5,000.00	\$ -
GRANTS IN ADVANCE	\$ 238,219.42	\$ 87,149.09
GST PAYABLE	\$ 22,747.31	\$ 13,248.34
MEMBERSHIP FEES IN ADVANCE	\$ 13,299.88	\$ 16,403.50
PAYG PAYABLE	\$ 2,404.27	\$ 6,650.27
PAYROLL LIABILITIES	\$ -	\$ (66.51)
SUPERANNUATION PAYABLE	\$ 5,706.26	\$ 5,708.00
TOTAL CURRENT LIABILITIES	<u>\$ 308,013.95</u>	<u>\$ 237,508.16</u>
 <u>ACCUMULATED FUNDS AS ABOVE</u>	 <u>\$ 820,658.29</u>	 <u>\$ 801,985.44</u>

FINANCIAL COUNSELLORS' ASSOCIATION OF NSW INC**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2020

	<u>2020</u>	<u>2019</u>
INCOME		
CASH FLOW BOOST (ATO)	\$ 12,900.00	\$ -
CONFERENCE FEES & SPONSORSHIP	\$ 195,940.84	\$ 234,986.46
GRANTS (FINANCE, SERVICES & INNOVATION)	\$ 382,766.22	\$ 370,223.48
INTEREST	\$ 12,546.09	\$ 12,584.90
MEMBERSHIP FEES	\$ 29,715.20	\$ 29,090.94
OTHER FUNDING / SPONSORSHIP	\$ 15,000.00	\$ 5,000.00
PROFESSIONAL INCOME	\$ 1,656.82	\$ 12,400.00
RENT	\$ 13,059.96	\$ 19,997.46
SUNDRY INCOME	\$ -	\$ 27.24
TOTAL INCOME FOR PERIOD	\$ 663,585.13	\$ 684,310.48
OPERATING EXPENDITURE		
ACCOUNTING FEES	\$ 621.16	\$ 1,000.00
ADMINISTRATIVE & LEGAL FEES	\$ 3,200.29	\$ 1,400.00
AMENITIES	\$ 2,008.80	\$ 2,613.18
AUDIT FEES	\$ 5,000.00	\$ 5,000.00
BANK & MERCHANT FEES	\$ 967.41	\$ 1,407.18
CLEANING, REPAIRS & MAINTENANCE	\$ -	\$ 315.00
COMPUTER, SOFTWARE & IT EXPENSES	\$ 7,556.58	\$ 11,205.63
CONSULTANCY	\$ 16,000.00	\$ -
DESIGN, PRINTING, & STATIONERY	\$ 10,768.89	\$ 7,039.54
DONATIONS	\$ 32.00	\$ 214.00
ELECTRICITY	\$ 3,355.90	\$ 3,374.92
EXECUTIVE COMMITTEE EXPENSES	\$ 18,488.99	\$ 18,053.93
EXECUTIVE OFFICER EXPENSES	\$ 4,281.72	\$ 8,116.55
INSURANCE	\$ 8,628.37	\$ 8,643.90
OFFICE EXPENSES	\$ 2,434.71	\$ 1,116.66
POSTAGE	\$ 817.18	\$ 859.68
RELOCATION COSTS	\$ -	\$ 2,410.00
RENT	\$ 60,637.39	\$ 66,993.59
SCHOLARSHIPS	\$ 25,960.00	\$ 29,730.00
STAFF ACCOMMODATION & TRAVEL	\$ 72.05	\$ 1,127.00
SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,381.75	\$ 599.96
SUNDRY EXPENSES	\$ 5,894.78	\$ -
TELEPHONE & INTERNET	\$ 7,799.73	\$ 9,309.03
TOTAL OPERATING EXPENSES FOR PERIOD	\$ 185,907.70	\$ 180,529.75
PROGRAM EXPENDITURE		
CONFERENCE COSTS	\$ 110,435.82	\$ 161,804.40
CATERING	\$ 1,522.87	\$ 9,669.01
PROJECT EXPENSES	\$ 18,031.76	\$ -

TRAINING COSTS	\$ 18,684.80	\$ 63,663.10
WEBSITE DEVELOPMENT	\$ 4,712.38	\$ 1,790.50
TOTAL PROGRAM EXPENSES FOR PERIOD	\$ 153,387.63	\$ 236,927.01
WAGES EXPENDITURE		
ANNUAL LEAVE PROVISION	\$ 5,513.87	\$ (5,646.47)
FIRST AID ALLOWANCE	\$ 446.20	\$ 644.03
RECRUITMENT	\$ 9,750.00	\$ 280.00
STAFF TRAINING & DEVELOPMENT	\$ 1,170.00	\$ 675.46
SUPERANNUATION (CONTRACTORS)	\$ 133.65	\$ 145.80
SUPERANNUATION (EMPLOYEES)	\$ 24,629.85	\$ 20,744.25
WAGES & SALARIES	\$ 260,396.55	\$ 217,715.95
WORKERS COMPENSATION	\$ 3,576.83	\$ 2,563.47
TOTAL WAGES EXPENDITURE FOR PERIOD	\$ 305,616.95	\$ 237,122.49
TOTAL EXPENSES FOR PERIOD	\$ 644,912.28	\$ 654,579.25
RESULT TRANSFERRED TO ACCUMULATED FUNDS	\$ 18,672.85	\$ 29,731.23

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

1. General information

The financial statements cover Financial Counsellors' Association of NSW Inc, an incorporated association in New South Wales. The organisation is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards and a registered charity under the *Australian Charities and Not-for-profits Commission Act 2012* and the *NSW Charitable Fundraising Act 1991*.

Principal place of business is at Sydney, New South Wales 2000.

The financial report was authorised for issue by the Management Committee on 27 August 2020.

2. Changes in accounting policies

New and revised standards that are effective for these financial statements

A number of new and revised standards became effective on or after 1 July 2020. The adoption of these amendments has not had a material impact on the entity.

Accounting Standards issued but not yet effective and not been adopted early by the entity

A number of new and revised standards have been issued but are not yet effective and have not been adopted early by the entity. The Management Committee are currently assessing the impact such standards will have on the entity.

3. Summary of significant accounting policies

Financial reporting framework

The special purpose financial statements of the entity have been prepared in accordance with the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* and the *NSW Charitable Fundraising Act 1991*. The management committee has determined that the entity is not a reporting entity as it is unlikely that there are users that are unable to command the preparation of reports tailored so as to satisfy all of their information needs.

Basis of preparation

The financial statements have been prepared on an accruals basis and are based on historical cost unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of this report are as follows:

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

Revenue

Revenue comprises revenue from government grants, donations, client contributions and interest income.

Revenue is measured by reference to the fair value of consideration received or receivable by the entity for goods supplied and services provided, excluding sales taxes, rebates and trade discounts.

Revenue is recognised when the amount of revenue can be measured reliably, collection is probably, the costs incurred or to be incurred can be measured reliably, and when the criteria for each of the organisation's different activities have been met.

Foreign currency

Transactions in foreign currencies are translated to the functional currency at exchange rates at the date of transactions. Amounts outstanding are translated at year end.

Operating expenses

Operating expenses are recognised in profit or loss upon utilisation of the service or at the date of their origin.

Income tax

No provision for income tax has been raised as the entity is exempt from income tax as a registered charity under the *Australian Charities and Not-for-profits Commission Act 2012*.

Cash and cash equivalents

Cash on hand equivalents includes cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less.

Trade and other receivables

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Trade receivables are generally due for settlement within 30 days.

Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value, less, where applicable, accumulated depreciation and any impairment losses.

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and any impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount recognised either in the profit or loss.

Depreciation

The depreciable amount of all fixed assets is depreciated over the asset's useful life to the entity commencing from the time the asset is held ready to use.

The depreciation rates used for each class of depreciable assets are:

Class of fixed asset	Depreciation rate
Plant and Equipment	20 - 30%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the financial statements.

Impairment of assets

At the end of each reporting period the entity determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists and regardless for indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently or other assets, the recoverable amount of the relevant cash generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

Financial Instruments

Financial instruments are recognised initially using trade date accounting, i.e. on the date that the entity becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

Financial assets are divided into the following categories which are described in detail below:

- Loans and receivables;
- Financial assets at fair value through profit and loss;
- Available-for-sale financial assets; and
- Held-to-maturity investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in the profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the financial statements.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets. After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the financial reports.

The entity's trade and other receivables fall into this category of financial instruments.

Significant receivables are considered for impairment on an individual asset basis when they are past due at the reporting date or when objective evidence is received that a specific counterparty will default.

The amount of the impairment is the difference between the net carrying amount and the present value of the future expected cash flows associated with the impaired receivable.

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

In some circumstances, the entity renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the entity does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the entity's management to hold them until maturity.

Held-to maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated future cash flows. Any changes to the carrying amount of the investment are recognised in the financial statements.

Financial liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The entity's financial liabilities include borrowings, trade and other payables, which are measured at amortised cost using the effective interest rate method.

Impairment of financial assets

At the end of the reporting period the entity assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets at amortised cost

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment on loans and receivables is reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset.

Subsequent recoveries of amounts previously written off are credited against other expenses in profit or loss.

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

Available-for-sale financial assets

A significant or prolonged decline in value of an available-for-sale asset below its cost is objective evidence of impairment, in this case, the cumulative loss that has been recognised in other comprehensive income is reclassified from equity to profit or loss as a reclassification adjustment. Any subsequent increase in the value of the asset is taken directly to other income.

Trade and other payables

These amounts represent liabilities for goods and services provided to the entity prior to the end of the financial year and which are unpaid. Due to the short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

Goods and services tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the statement of financial position.

Employee benefits

Provision is made for entity's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows may be discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit or loss.

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result, and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Comparative figures

Where required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Significant management judgement in applying accounting policies

When preparing the financial statements, management undertakes a number of judgements, estimates and assumptions about the recognition and measurement of assets, liabilities, income and expenses.

Estimation uncertainty

Information about estimates and assumptions that have the most significant effect on recognition and measurement of assets, liabilities, income and expenses is provided. Actual results may be substantially different.

Useful lives of depreciable assets

Management reviews its estimates of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical obsolescence that may change the utility of certain software and IT equipment.

The entity has certain financial assets which are measured at fair value. Where fair value has not been able to be determined based on quoted price, a valuation model has been used. The inputs to these models are observable, where possible, however these techniques involve significant estimates and therefore fair value of the instruments could be affected by changes in these assumptions and inputs.

Impairment

In assessing impairment, management estimates the recoverable amount of each asset or cash-generating units, based expected future cash flows and uses an interest rate to discount them.

Estimation uncertainty relates to assumptions about future operating results and the determination of a suitable discount rate.

Financial Counsellors' Association of NSW Inc
Notes to the Financial Statements
For the Financial Year Ended 30 June 2020

4. Related Parties

The entity's related parties include its key management personnel and related entities. Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties.

5. Contingent liabilities

There are no contingent liabilities as at 30 June 2020 (2019: None).

6. Subsequent events

No adjusting or significant non-adjusting events have occurred between the reporting date and the date of authorisation of these accounts.

7. NSW Charitable Fundraising Act 1991

As a registered charity under the NSW Charitable Fundraising Act 1991 (the Act), the entity is required to disclose income and expenses from fundraising appeals. Donations and fundraising in this note follow the definition in the Act. As such, there may be some differences in the classification of items compared to the statement of profit or loss and other comprehensive income.

Further, the statement of profit or loss and other comprehensive income records transactions on an accruals-basis, while the Act requires fundraising income and expenses to be disclosed on a cash-basis. Therefore, donations and fundraising income and expenses in this note, have been adjusted to reflect cash received/used during the year.

a) Details of aggregated gross income and total expenses from fundraising appeals

	2020	2019
	\$	\$
Fundraising income	0.00	0.00
Fundraising expenses	0.00	0.00
Net surplus from fundraising activities	0.00	0.00

b) Nature of fundraising appeals and application of net surplus

Fundraising appeals primarily consisted of donations from the community. The net surplus generated from fundraising activities was applied to the charitable purposes of the organisation.

Financial Counsellors' Association of NSW Inc
Responsible Entities' Declaration
For the Financial Year Ended 30 June 2020

The Responsible Persons declare that in the Responsible Persons' opinion:

- a) The financial statements and notes are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012*, including:
 - i. giving a true and fair view of the registered entity's financial position as at 30 June 2020 and its performance for the year ended on that date; and
 - ii. complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Australian Charities and Not-for-profit Commission Regulation 2013*; and
- b) there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.



Name: Pauline Smith

Position: Chairperson

Date: 1 September 2020

Location: Sydney



Name: Kylie Holford

Position: Deputy Chairperson

Date: 1 September 2020

Location: Sydney

Financial Counsellors' Association of NSW Inc
Responsible Entities' Declaration under the NSW Charitable Fundraising Act 1991
For the Financial Year Ended 30 June 2020

The Responsible Persons declare that in the Responsible Persons' opinion:

- a) the statement of profit or loss and other comprehensive income and associated notes gives a true and fair view of all income and expenditure of the organisation with respect to fundraising appeals for the financial year ended 30 June 2020;
- b) the statement of financial position and associated notes gives a true and fair view of the state of affairs of the organisation with respect to fundraising appeals conducted by the organisation as at 30 June 2020;
- c) the provisions of the *NSW Charitable Fundraising Act 1991* and Regulations and the conditions attached to the authority have been complied with during the financial year ended 30 June 2020; and
- d) the internal controls exercised by the organisation are appropriate and effective in accounting for all income received and applied by the organisation from any of its fundraising appeals during the financial year ended 30 June 2020.



Name: Pauline Smith
Position: Chairperson
Date: 1 September 2020
Location: Sydney



Name: Kylie Holford
Position: Deputy Chairperson
Date: 1 September 2020
Location: Sydney

DAVID A. BEDDOE

BCom(*UoN*), LLM/LP(*UTS*), MPH(*Syd*)
SOLICITOR AND BARRISTER
CERTIFIED PRACTISING ACCOUNTANT

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Financial Counsellors' Association of NSW Inc
Independent Auditor's Review Report to the Members of Financial Counsellors'
Association of NSW Inc
For the Financial Year Ended 30 June 2020

I have reviewed the accompanying financial report, being a special purpose financial report of Financial Counsellors' Association of NSW Inc, which comprises the statement of financial position as at 30 June 2020, the statement of profit and loss and other comprehensive income, and notes to the financial statements, including a summary of significant accounting policies, and the responsible entities' declaration.

Responsible Entities' Responsibility for the Financial Report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 3 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the needs of the members. The responsible entities' responsibility also includes such internal control that the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express a conclusion on the financial report based on my review. I conducted my review in accordance with Auditing Standard on Review Engagements ASRE 2415 *Review of a Financial Report: Company Limited by Guarantee or an Entity Reporting under the ACNC Act or Other Applicable Legislation or Regulation*, in order to state whether, on the basis of the procedures described, anything has come to my attention that causes me to believe that the financial report does not satisfy the requirements of Division 60 of the ACNC Act including: giving a true and fair view of the registered entity's financial position as at 30 June 2020 and its performance for the period ended on that date; and complying with the Australian Accounting Standards and the *Australian Charities and Not-for-profits Commission Regulation 2013* (ACNC Regulation).

ASRE 2415 requires I comply with the ethical requirements relevant to the review of the financial report. A review of a financial report consists of making enquiries, primarily of persons responsible for the financial and accounting matters, and applying analytical and other review procedures. I am not able to obtain or provide assurance that I would become aware of each and every significant matter and it is on this basis I express my financial review opinion.

Report for the requirements of the NSW Charitable Fundraising Act 1991

I have reviewed the financial report as required by Section 24(2) of the *NSW Charitable Fundraising Act 1991*. My procedures included obtaining an understanding of the internal control structure for fundraising appeal activities and examination, on a test basis, of

evidence supporting compliance with the accounting and associated record keeping requirements for fundraising appeal activities pursuant to NSW Charitable Fundraising Regulations 2015.

Because of the inherent limitations of any assurance engagement, it is possible that fraud, error or non-compliance may occur and not be detected. A review is not designed to detect all instance of non-compliance with requirements described in the above-mentioned Acts and Regulations as it is not performed continuously throughout the period and procedures performed in respect of compliance with these requirements are undertaken on a test basis. The conclusion expressed in the report has been formed on the above basis.

In my opinion:

- a) the financial report of the entity has been properly drawn up and associated records have been properly kept during the financial year ended 30 June 2020; in accordance with:
 - i. sections 20(1), 22(1-2), 24(1-3) of the *NSW Charitable Fundraising Act 1991*; and
 - ii. sections 10(6) and 11 of the *NSW Charitable Fundraising Regulations 2015*.
- b) The money received as a result of fundraising appeals conducted by the entity during the financial year ended 30 June 2020 has been properly accounted for and applied, in all material respects in accordance with the above-mentioned Act and Regulations.

Conclusion

Based on my review nothing has come to my attention that causes me to believe that the financial report of Financial Counsellors' Association of NSW Inc does not satisfy the requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* including:

- a) giving a true and fair view of the registered entity's financial position as at 30 June 2020 and of its financial performance for the year 2020; and
- b) complying with Australian Accounting Standards to the extent described in Note 3, and Division 60 of the *Australian Charities and Not-for-profits Commission Regulations 2013*.

Basis of Accounting

Without modifying above, I draw attention to Note 3 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entities' financial reporting responsibilities under the ACNC Act. As a result, the report may not be suitable for another purpose.



D A Beddoe

Auditor

27 August 2020



**FINANCIAL COUNSELLORS'
ASSOCIATION OF NSW INC**

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The Financial Counsellors' Association of NSW appreciates the financial support provided by the Financial Counselling Services Program administered by the NSW Department of Finance, Services and Innovation (Fair Trading).

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